

Curriculum Vitae

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23rd of July 1964 in Wuerzburg
Married



Career History

01/1999 – today

Self-employed Consultant, Business-Analyst and Project Manager

Foundation of the firm Insure-it Consulting

- ☑ Project Manager product development with responsibility for budget and deadlines, management, reporting and controlling, responsibility for five employees (Lotus Notes PSS, MS Project)
- ☑ Advising, designing, coaching and successful implementation of a product server for the product categories health-, life- and non-life insurance (VP/MS Workbench, VP/MS Designer, i.p.-suite)
- ☑ Advising on IT-strategies and organization (insurance application design, business process reengineering)
- ☑ Training, coaching of customers, workshops, Management presentations and negotiations about project agendas

04/1991 – 12/1998

Business Analyst at Has Program Service GmbH, Hamburg, Germany

- ☑ Analysis and conception of specifications for insurance administration and sales-force systems in German and English
- ☑ Modelling of data and functions (Case 4.0)
- ☑ Planning, conception and carrying out of tests (SQL, SAP R/3, BS 2000, IBM MVS, MS Windows)
- ☑ Workshops and software-presentations (e.g. Cebit)

02/1990 – 03/1991

Official responsible in the group life insurance division at Alte Leipziger Life Insurance VVaG, Oberursel, Germany

- ☑ Policy administration of international and national group insurance contracts
- ☑ Total customer relationship management by telephone and mail

Education

10/1986 – 02/1990	Study of economics Specialist subject insurance at the University of Cologne, Germany
7/2/1990	Degree in Economics (M.A.)
10/1984 – 07/1986	Commercial training at the Victoria Insurance Company Wuerzburg, Germany
7/2/1986	Certificate of completed apprenticeship, awarded by Chamber of Commerce in Wuerzburg

School and military service

07/1983 – 09/1984	Compulsory military service at the tank battalion, Mellrichstadt, Germany
6/29/1983	School-leaving examination at Roentgen High-School Wuerzburg, Germany

Further training (excerpt)

Regular participation in professional circles at the Association of Insurance M.A.'s	
05/2006	PMP preparation course at the PMI Chapter Frankfurt
07/2005	Fellow of the Chartered Insurance Institute (FCII), London
06/2005	Cambridge Certificate, Business English, inlingua Aachen
02/2004	Business English, Aspect Language School, Toronto
08/2002	Seminar Project Management, Agens Hamburg
06/2002	Participation in the Swiss Economic Forum, Interlaken
09/2000	Seminar Project controlling, Agens Hamburg

Publications

04/2004	Development of insurance products for the Web - new models after the end of the New Economic bubble, Insurance Professional Circles Leipzig
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Further qualifications

IT	MS-Project, Lotus Notes, MS-Office (permanently in use) Product definition tools: VP/MS Workbench, VP/MS Designer, i.p.- suite (permanently in use)
Languages	German (mother tongue) English (fluent and business orientated) Spanish (excellent) French (School knowledge)

Bad Homburg, 10th of May 2006



My track record as a self-employed Consultant

- 01/2006 – until now **Senior Business Analyst at AXA Service AG, Cologne**
- ☑ Business- and program specification for new features of the document management system
 - ☑ Discussion and design with divisions involved
 - ☑ Procurement management of the external IT-Service provider
- 07/2004 – 09/2005 **Senior Business Analyst at AachenMuenchener Lebensversicherung AG, Aachen**
- ☑ Introduction of new products
 - ☑ Discussion and design of new application forms with divisions involved
 - ☑ Business- and program specification for new features of the policy control in the new business application
 - ☑ Word, QA Run, Excel, TSO
- 03/2004 – 06/2004 **Project Manager at CCQ Consulting, Duesseldorf**
- ☑ Description of the business processes, responsibilities and organization
 - ☑ GAP-Analysis of the existing processes
 - ☑ Documentation of the new processes and definition of the new responsibilities and organization
- 05/2002 – 12/2003 **Project Manager for product design at Cosmos Lebensversicherung AG, Saarbruecken**
- ☑ Training of users, workshops, presentation of results, reporting and management
 - ☑ Advising the actuarial division in designing and developing products in a product definition tool
 - ☑ Managing five software-developers and introducing new software-developers into work
 - ☑ Control of budget and deadlines
 - ☑ MS Project, i.p.-suite, MS Office

2/2002 – 8/2002

**Project Manager for product design at Thuringia Generali
Lebensversicherung AG, Munich**

- ☑ Control of budget and deadlines, reporting and management
- ☑ Supervising two software-developers
- ☑ Workshops, presentation of results, presentation of product models covering Markovian chains in a product definition tool
- ☑ Support in improving and reengineering the existing product development tool
- ☑ MS Project, i.p.-suite, MS Office

01/2002 – 03/2002

**Senior Coach for a product definition tool at Volksfuersorge
Lebensversicherung AG, Hamburg**

- ☑ Technical integration of an existing mathematical premium quotation application in a proposal system for group life insurance
- ☑ i.p.-suite, MS Office

01/2001 – 04/2002

**Sub Project Manager and Product Developer at Generali
Office and Service AG, Vienna**

- ☑ Advising the actuarial division on introducing a product server for life insurance
- ☑ Concept and design of a product server life insurance for term insurance, whole life insurance and disability insurance
- ☑ VP/MS Workbench, Access, PowerPoint

08/1999 – 12/2000

**Senior Coach for a non-life product definition tool at Provinzial
Versicherung AG, Kiel**

- ☑ Advising and coaching on introducing a product server into product development for the sectors property, motor, accident, third party liability, comprehensive contents insurance and comprehensive buildings insurance

07/1999 – 08/1999

**Senior Consultant at Generali Office and Service AG,
Vienna**

- ☑ Concept and quality assurance of an insurance software architecture with a description of all patterns and services for the administration of scheduled and unscheduled claims
- ☑ Description of interfaces from the claims subsystem to the partner, object and authorization subsystem

02/1999 – 07/1999

**Senior Coach for a health insurance product definition tool at
AXA Krankenversicherung AG, Cologne**

- ☑ Product development of a health insurance sales and proposal application
- ☑ VP/MS Workbench, VP/MS Designer, Excel, Word, Access, PowerPoint

My track record as an employed Consultant

- 07/1998 – 12/1998 **Senior Business Analyst at Wertgarantie AG, Hanover**
- ☑ Program specification for the administration of construction project insurance
 - ☑ Word, NAIS VU, Windows NT / C++
- 04/1998 – 06/1998 **Business Analyst at Metallgesellschaft Versicherungsmakler GmbH, Frankfurt**
- ☑ Customizing of a standard broker sales force and proposal application software with extension of engineering insurance
 - ☑ Word, NAIS-M
- 07/1996 – 03/1998 **Business Analyst and Test Expert at Alice Software Service GmbH, Hilden**
- ☑ Test and roll out of the accounting, disbursement and reinsurance subsystems of the SAP R/3 standard insurance application Alice IP/3 (SAP R/3 sector application Alice IP/3, Word)
- 01/1996 – 06/1996 **Business Analyst at Helvetia Versicherung AG, Frankfurt**
- ☑ Business specification for the development of a sales force application in the area of business property, motor, accident, third party liability, comprehensive contents insurance and comprehensive buildings insurance
 - ☑ Word, NAIS , Windows NT / C++
- 01/1993 – 12/1995 **Business Analyst and Business Process Modeller at Victoria Lebensversicherung AG, Duesseldorf**
- ☑ Introduction of administration application software for life insurance
 - ☑ Definition of interfaces, in- and output fields, error-handling, GUI-design for new business, underwriting and policy issue
 - ☑ Function modelling of business cases of the business processes new business and cancellation
 - ☑ Word, Case 4.0, IBM Mainframe
- 01/1992 – 12/1992 **Business Analyst and Insurance Expert for the Subsystem contract at Vereinigte Postversicherung VVaG, Stuttgart**
- ☑ Business specification for the introduction of a standard software application life insurance
 - ☑ Word, SISS Host BS2000, Cobol
- 04/1991 – 12/1991 **Business Analyst at HDI Lebensversicherung AG, Hanover**
- ☑ Business specification for administrating group life insurance in an existing Mainframe environment for the administration of individual life insurance products (Word, SISS Host BS2000, Cobol)